



# Aylesford School

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## 16-19 Bursary Fund Application 2020/21

Prior to completing this form please read the guidance and Aylesford School's 16-19 Bursary Fund Policy Statement. Proof of entitlement will be required to allow the processing of this form. Please note that all information supplied is confidential.

### Learner Details

Surname/Family Name			
First Name(s)			
Date of Birth			
Address			
Post Code			
Nationality			
Country of Residence			
E-mail Address			
Home Phone		Mobile Phone	
In Receipt of Free School Meals?	Y/N		

### Bank or Building Society Details

To receive payments, you must have a bank account in your own name that will accept BACS payments. If you do not have a bank account, you need to open one before completing this form.

Name of Account Holder	
Name of Bank	
Branch	
Sort Code	
Account Number	
Roll Number	

I confirm that the details are correct and complete to the best of my knowledge and belief. I am aware that giving false or incomplete information that leads to incorrect/overpayment may result in future

Miss T Kelvie, NPQH  
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Schools of  
**CHARACTER**



**RESPECT** SELF-DISCIPLINE **COURAGE**  
OPEN-MINDEDNESS **MOTIVATION**  
**RESILIENCE** CONFIDENCE **INTEGRITY**  
COMPASSION **CURIOSITY**

payments being stopped and any incorrectly paid funds being recovered. This might result in a referral to the police with the possibility of me and/or my family facing prosecution.

Student Signature	
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**16-19 Bursary Fund Application 2020/21**

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**Parental/Carer Details**

Surname/Family Name	
First Name(s)	
Date of Birth	
Address	
Post Code	
National Insurance Number	
Home Phone	
Mobile Phone	
Household Income of both Parents/Carers	

Please see the end of this document for a list of acceptable evidence of eligibility.

I confirm that the details are correct and complete to the best of my knowledge and belief. I am aware that giving false or incomplete information that leads to incorrect/overpayment may result in future payments being stopped and any incorrectly paid funds being recovered. This might result in a referral to the police with the possibility of the student and/or their family facing prosecution.

Signature	Date:
Parent/Carer Name	

## 16-19 Bursary Fund Application 2020/21

**Further information required about the student that is specific to the type of bursary to be claimed.**

Please note that this information may be verified with the local authority or central government should it be necessary.

Please complete the following boxes by answering Yes (Y) or No (N)

### 1. High Priority Group

Students aged above 16 and under 19 on 31/08/2020 and who fall into one of the following categories:

- Is the student currently in care (as identified by social services) Y/N \_\_\_\_\_
- Is the student leaving or has recently left care Y/N \_\_\_\_\_
- Is the student in receipt of Income Support (or Universal Credit in place of Income Support) in their own name Y/N \_\_\_\_\_
- Is the student disabled and in receipt of **both** Employment Support Allowance (or Universal Credit) and Disability Living Allowance (or a Personal Independence Payments) Y/N \_\_\_\_\_

### 2. Medium Priority Group

Students aged above 16 and under 19 on 31/08/2020 and who can answer yes to one of the following questions:

- Did the student who has transferred into Year 12 (either from Aylesford School Year 11 or another school) qualify for Free School Meals in their Year 11? Y/N \_\_\_\_\_
- Is the household income of both parents/carers less than £21,000 per annum?  
Y/N \_\_\_\_\_

### 3. Low Priority Group

Students aged above 16 and under 19 on 31/08/2020 and who can answer yes to the following question:

- Is the household income of both parents/carers between £21,000 and £26,000 per annum? Y/N \_\_\_\_\_

I confirm that the details are correct and complete to the best of my knowledge and belief. I am aware that giving false or incomplete information that leads to incorrect/overpayment may result in future payments being stopped and any incorrectly paid funds being recovered. This might result in a referral to the police with the possibility of the student and/or their family facing prosecution.

Signature	Date:
Parent/Carer Name	



## Documentary Evidence Requirement

Please ensure your claim is supported with any of the documents detailed in Aylesford's School's 16-19 Bursary Policy/Statement. Please note that any documentation will be retained by the school for auditing purposes.

If the claim is for the High priority group, please forward the following evidence of eligibility to enable the application to be progressed:

- For students in receipt of qualifying benefits, a letter from DWP which states the benefit the young person is entitled to, or a copy of their award notice (they must be entitled to the benefits in their own right), which should confirm that they can be in further education or training as some young people in receipt of benefits are not allowed to participate. Universal Credit claimants should be able to print off details of their award from their online account.
- For students who are in care or a care leaver, written confirmation of their current or previous looked-after status from the relevant local authority – this is the local authority which looks after them or provides their leaving care services and could be a letter or an email as long as it is clearly from the local authority.

If the claim is for the Low or Medium priority group, please forward evidence of your household income from any of the following documents to enable the application to be progressed:

- A certified letter from Kent County Council regarding Free School Meals eligibility
- A certified letter from the DWP
- Current pay slips
- Recent family P60s
- Universal Credit award notices – the three most recent monthly award statements can be printed from an online account
- Self-employment income evidence
- Other means-tested certification

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