

School Communications List

School's Name: Aylesford School

School Postal Address: Teapot Lane, Aylesford, Kent, ME20 7JU

School Telephone Number: 01622 717341

Members of the public can email the school at info@aylesford.kent.sch.uk or contact Miss Kelvie-Headteacher tanya.kelvie@aylesford.kent.sch.uk who will redirect enquiries to the appropriate member of staff.

Parents/carers should phone the school office or email the school in order to contact the students' mentor, pastoral support manager or subject leader in the first instance depending on the nature of the contact. If it is a safeguarding concern, parents/carers should contact our safeguard lead – all contact details are below. As per our communications policy teaching and learning is our top priority, therefore face to face meetings are by appointment only. Parents who just turn up at reception will not be seen.

In order to make a formal complaint, please use our complaints policy or contact our complaints coordinator, Mr David Wright, who will direct your concern to the correct person.

School Email

info@aylesford.kent.sch.uk

Finance

For all finance-related queries, please contact our Finance Officer on: accounts@aylesford.kent.sch.uk

Please refer to our trust communications policy for details of who to contact and when.

Mentors

For contact details for student mentors please contact the progress leaders on the contact details below.

Progress Leaders

Year 7 Mr P Blair

paul.blair@aylesford.kent.sch.uk

Year 8 Mr Green

thomas.green@aylesford.kent.sch.uk

Year 9 Mr J Weare

james.weare@aylesford.kent.sch.uk

Year 10 Mr Matthews

dan.matthews@aylesford.kent.sch.uk

Year 11 Mr T Axford

thomas.axford@aylesford.kent.sch.uk

Head of 6th Form Mrs A Dighton

amie.dighton@aylesford.kent.sch.uk

Pastoral Support Managers

Key Stage 3 (Years 7 and 8)

Mr P Blair

paul.blair@aylesford.kent.sch.uk

Key Stage 4 (Years 9,10 and 11) Mrs T Hodgson

tracy.hodgson@aylesford.kent.sch.uk

Key Stage 5 (Years 12 and 13) Mr Jake Osmond

jake.osmond@aylesford.kent.sch.uk

Subject Leaders

Assistant Head Teacher and Director of Maths

Mr B Walker

byron.walker@aylesford.kent.sch.uk

Assistant Head Teacher and Director of English

Mrs M Johnston

michelle.johnston@aylesford.kent.sch.uk

Associate Assistant Headteacher – Director of Science

Mr M Martindale

mark.martindale@aylesford.kent.sch.uk

Head of Maths

Mr Callum Porritt

callum.porritt@aylesford.kent.sch.uk

Head of English

Mr K Ormond Neale

Kieran.ormondneale@aylesford.kent.sch.uk

Head of Geography

Mr C Nicholls

connor.nicholls@aylesford.kent.sch.uk

Mrs S Friend

Sarah.friend@aylesford.kent.sch.uk

Head of Modern Foreign Languages

Ms Mary Smith

mary.smith@aylesford.kent.sch.uk

Head of History

Mr N Duke

nicholas.duke@aylesford.kent.sch.uk

Head of Religious Studies

Mrs L Baker

lee-anne.baker@aylesford.kent.sch.uk

Head of Business

Mr N Baker

neil.baker@aylesford.kent.sch.uk

Head of Social Science

Mrs A Dighton

amie.dighton@aylesford.kent.sch.uk

Head of Sport and PE

Miss E Smith

ella.smith@aylesford.kent.sch.uk

Head of PSHE and SMSC and Careers Advisor

Mr B Doggett

ben.doggett@aylesford.kent.sch.uk

Head of Drama

Mrs C Davies

claire.davies@aylesford.kent.sch.uk

Head of ICT

Mr S Bennett

spencer.bennett@aylesford.kent.sch.uk

Head of Music

Mr J Hawkes

jonathan.hawkes@aylesford.kent.sch.uk

Head of Psychology

Mrs L White

Louise.white@aylesford.kent.sch.uk

Leadership Team

Headteacher Miss T Kelvie
Responsible for Aylesford School
Tanya.kelvie@aylesford.kent.uk

Deputy Headteacher Mrs K James
katie.james@aylesford.kent.sch.uk
Responsible for
KS4 and Key Stage 5 (6th Form) Standards, Progress and Attainment
Curriculum Line Management of KS4 Progress/Raising Standards
Leaders of 6th Form, Careers, English and Maths.

Deputy Headteacher Mr D Wright
dave.wright@aylesford.kent.sch.uk
Responsible for
Designated Safeguard Lead, Character Education, Behaviour and Attitudes & Personal Development.
Line Management of Progress Leaders, Pastoral Managers, PSHE

Assistant Headteacher
Mrs L O'Sullivan
lucy.osullivan@aylesford.kent.sch.uk
Responsible for
Curriculum Intent - Teaching & Learning Implementation

Assistant Headteacher Mr B Walker
byron.walker@aylesford.kent.sch.uk
Responsible for
Head of Key Stage 4, Director of Maths Curriculum Implementation and Impact

Assistant Headteacher Mrs M Johnston
michelle.johnston@aylesford.kent.sch.uk
Responsible for
Head of Key Stage 3, Director of English Curriculum Implementation and Impact

Assistant Headteacher Mrs A Dighton
amie.dighton@aylesford.kent.sch.uk
Responsible for
Head of Key Stage 5

Assistant Headteacher Mrs C Duff
chayla.duff@aylesford.kent.sch.uk
Responsible for
SENCO and Y6/Y7 Transition