Tuesday 26th March 2019  
  
Dear Parents/Carers,  
   
There is a deadline for improvements to be made to one of the 4 engineering units for year 11 students. This is Tuesday 2nd April at 5pm. We have been through all of the work for your son and estimate (from past experience) that it will take approximately 10 hours for them to raise their grade from this unit from a pass to a merit.  
   
Myself and Miss Kelvie met with all of the engineering students this morning and were delighted by the positive attitude that your son in particular showed in wanting to complete the work and gain the next grade up and so will support by:

1. Providing a computer room and member of staff available from 8-9AM each day (27th  March onwards) and students can get their AM register mark in there.
2. Students can work at lunch times with supervision
3. The school is available until 5pm Wednesday, Thursday, Monday and Tuesday for those who wish to work in a longer chunk of time.

It is really important to us that as well as encouraging students to do their best, that they feel looked after by us so Miss Kelvie and/ or myself will be there at these opportunities to help them and Mr Heather.  
   
Your support with maintaining this positivity is very much appreciated. Please discuss these offers with your son and we look forward to seeing him in the morning if at all possible at 8AM.  
   
Yours sincerely,  
   
Mrs James  
Deputy Head Teacher