



# Aylesford School

COURAGE  
CONFIDENCE  
CHARACTER

17<sup>th</sup> June 2021

Dear Parent or Guardian,

## **Monday 21<sup>st</sup> June 2021 - We are rolling up the timetable – There are significant changes – Please read carefully**

I hope your child has enjoyed Character Week – it has been really great to see so many happy smiley faces and I firmly believe schools should provide opportunities that young people might not otherwise get and that students should have fond memories of their time at school. I hope Character Week has helped create fond memories of school and given opportunity for students to develop good character in trying something new.

As of **Monday 21<sup>st</sup> June**, students will start their new academic timetable. This is to give our students a head start and a transition period with their learning before the summer. Students in Key stage 3 might be completing some assessments.

Key stage 4 and 5 exams will be taking place from Monday 5<sup>th</sup> July until 9<sup>th</sup> July. Key Stage 4 and 5 students will be having assessments under exam conditions in the hall – this is not for students to worry about, it is to give our students who are likely to be sitting external assessments next year, the practice of sitting exams in the Hall under exam conditions - something we have been unable to provide this academic year. Students will only be tested on what they have been taught and we will use the assessment data to address any gaps in skills and knowledge moving forward to support students.

### **Key Changes taking effect from Monday 21<sup>st</sup> June 2021:**

- **All students will start school at 8:30 and must be in school on time. There is no ‘window’ for students to arrive and students must be at their line up by 8.30.**
- **On arrival at school students must go straight to their line up area as follows (These areas have changed slightly):**

	<b>Where to line up at the beginning of the day in mentor groups</b>
<b>Year 7 moving to Year 8</b>	Line up in the playground between Twickenham and Lords
<b>Year 8 moving to Year 9</b>	Line up in the playground between Wembley and Lords
<b>Year 9 moving to Year 10</b>	Line up in mentor groups on the MUGA
<b>Year 10 moving to Year 11</b>	Line up in mentor groups on the MUGA
<b>Year 12 moving to Year 13</b>	Go straight to the 6 <sup>th</sup> Form Centre

- All students must be in full school uniform on arrival to school. Please ensure students are in school shoes and have their blazer and tie.
- Students are no longer permitted to wear PE kit into school. On days when students have PE they will bring their school PE kit in and get changed using our changing rooms. Proper school PE kit must be worn for PE.
- Students will move from lesson to lesson and must follow the one way system as marked out by arrows on the ground.
- Lunch should still be pre-ordered but we are going to have a selection of food that can be chosen and bought on the day.
- There will be no eating permitted in classrooms but students will be able to eat outside at break time – please ensure students have snacks and sensible drinks with them for break time.
- KS3 (Years 7, 8 and 9) will finish school at 14:45 and must leave site straight away.
- KS4 and KS5 (Years 10, 11, 12 and 13) will finish school at 15:00 but might be expected to stay after school for revision and study sessions.

I am aware that there might be some concerns or queries that need addressing during Term 6 and possibly in term 1.

Please be reminded that in the first instance parents should raise concerns with your child’s mentor or subject class teacher. If concerns/queries are unable to be resolved by the mentor or class teacher, you should then contact the Progress Leader, Pastoral Support Manager or Head of Department. Your child’s mentor will be sending their school contact information during the next two weeks.

**Contact details for raising initial concerns are as follows:**

Year 7 into Year 8 Progress Leader	Miss Vidler	<a href="mailto:Hannah.vidler@aylesford.kent.sch.uk">Hannah.vidler@aylesford.kent.sch.uk</a>
Year 8 into Year 9 Progress Leader	Mr Cooper	<a href="mailto:paul.cooper@aylesford.kent.sch.uk">paul.cooper@aylesford.kent.sch.uk</a>
Year 9 into Year 10 Progress Leader	Mr Axford	<a href="mailto:Thomas.axford@aylesford.kent.sch.uk">Thomas.axford@aylesford.kent.sch.uk</a>
Year 10 into Year 11 Progress Leader	Mr Neeve	<a href="mailto:Philip.neeve@aylesford.kent.sch.uk">Philip.neeve@aylesford.kent.sch.uk</a>
Key Stage 3 Pastoral Support Manager	Miss Severn	<a href="mailto:Nikki.severn@aylesford.kent.sch.uk">Nikki.severn@aylesford.kent.sch.uk</a>
Key Stage 4 Pastoral Support Manager	Mrs Hodgson	<a href="mailto:Tracy.hodgson@aylesford.kent.sch.uk">Tracy.hodgson@aylesford.kent.sch.uk</a>

**School Rules:**

**Respect, Ready and Safe**

Our students know these rules and our expectations have not changed.

**Coronavirus and our school community:**

There has been a 40% increase in Covid cases in the last week in Kent and our locality!

Miss T Kelvie, NPQH  
Head Teacher  
Teapot Lane, Aylesford, Kent,  
ME20 7JU  
Tel: 01622 717341  
Email: [info@aylesford.kent.sch.uk](mailto:info@aylesford.kent.sch.uk)  
Website: [www.aylesford.kent.sch.uk](http://www.aylesford.kent.sch.uk)



**RESPECT** SELF-DISCIPLINE **COURAGE**  
OPEN-MINDEDNESS **MOTIVATION**  
**RESILIENCE** CONFIDENCE **INTEGRITY**  
COMPASSION **CURIOSITY**

Please remember to do your lateral flow tests twice a week – Saturdays and Wednesdays - every week and record all results with the NHS and the school.

You can send your results into school via this link: <https://forms.gle/ymvudusq8PbqvEen6>

**If your child tests positive – you must email me immediately on [Tanya.kelvie@aylesford.kent.sch.uk](mailto:Tanya.kelvie@aylesford.kent.sch.uk)**

You will also be required to obtain a PCR Test following a positive result.

All staff and students must hand wash or sanitise regularly throughout the day - please ensure you speak to your child about this - my staff will encourage this but it is everyone's responsibility. All surfaces- desks and chairs need wiping down every lesson.

Although there are rumours that the government are going to bring back the rule that secondary school children have to wear face coverings - this has not been confirmed, so this is still at student and staff discretion. It is extremely important these rules are followed.

The DfE have asked us to remind you of the following advice:

**HANDS**

Staff and students must wash hands or hand sanitise regularly throughout the day (On arrival, entering a new building, at the end of break and at the end of lunch).

**FACE:**

At the moment wearing a face mask will be down to personal choice. However, this may change if guidance changes

**SPACE:**

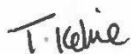
Students must not touch each other

Students must maintain at least 1 metre distance where possible and 2 metres in communal areas. Students must maintain a 2-metre distance from staff at all times.

Please can you talk through the expectations that are outlined in this letter with your child.

Thank you for your continued support.

Yours sincerely,



Miss T Kelvie

Miss T Kelvie, NPQH  
Head Teacher  
Teapot Lane, Aylesford, Kent,  
ME20 7JU  
Tel: 01622 717341  
Email: [info@aylesford.kent.sch.uk](mailto:info@aylesford.kent.sch.uk)  
Website: [www.aylesford.kent.sch.uk](http://www.aylesford.kent.sch.uk)



RESPECT SELF-DISCIPLINE COURAGE  
OPEN-MINDEDNESS MOTIVATION  
RESILIENCE CONFIDENCE INTEGRITY  
COMPASSION CURIOSITY

Headteacher

Miss T Kelvie, NPQH  
Head Teacher  
Teapot Lane, Aylesford, Kent,  
ME20 7JU  
Tel: 01622 717341  
Email: [info@aylesford.kent.sch.uk](mailto:info@aylesford.kent.sch.uk)  
Website: [www.aylesford.kent.sch.uk](http://www.aylesford.kent.sch.uk)



*Schools of*  
**CHARACTER**



**RESPECT** SELF-DISCIPLINE **COURAGE**  
OPEN-MINDEDNESS **MOTIVATION**  
**RESILIENCE** CONFIDENCE **INTEGRITY**  
COMPASSION **CURIOSITY**

Miss T Kelvie, NPQH  
Head Teacher  
Teapot Lane, Aylesford, Kent,  
ME20 7JU  
Tel: 01622 717341  
Email: [info@aylesford.kent.sch.uk](mailto:info@aylesford.kent.sch.uk)  
Website: [www.aylesford.kent.sch.uk](http://www.aylesford.kent.sch.uk)



**RESPECT** SELF-DISCIPLINE **COURAGE**  
OPEN-MINDEDNESS **MOTIVATION**  
**RESILIENCE** CONFIDENCE **INTEGRITY**  
COMPASSION **CURIOSITY**