



Aylesford School Provider Access Policy

DRAFT SUBJECT TO APPROVAL BY THE COMMITTEE

Ratified/Reviewed by...	Date	Date to be reviewed
Local Governing Committee	October 2026	October 2027

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

This Provider Access Policy operates alongside the school's Careers Education, Information, Advice and Guidance (CEIAG) Policy, which sets out the wider careers programme and is available on the school website.

Pupil entitlement

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

These entitlements apply to all pupils, including those with SEND, with reasonable adjustments made where necessary to ensure inclusive access to provider encounters.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful](#) checklist.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- Amazon
- APEX Construction
- The British Army
- Canterbury Christ Church University
- The Department for Work and Pensions
- The Education People
- FCC Environment
- European School of Osteopathy
- Hadlow College
- HMPS
- Kent Police
- MEP
- MidKent College
- National Grid
- North Kent College
- The NHS
- The Royal Navy
- University for the Creative Arts
- University of Kent
- Waitrose Distribution Centre
- Watchfinder

Destinations of our pupils

Last year our year 11 pupils moved to range of providers after school:

- Colleges (59%)
- Aylesford School Sixth Form (23%)
- Other Sixth Forms (9%)
- Apprenticeships (6%)
- Sports Scholarships (2%)
- Other (1%)

Last year our year 13 pupils moved to a range of providers after school:

- Employment (60%)
- University (40%)

Management of provider access requests

Procedure

A provider wishing to request access should contact Mr Doggett, Careers Leader. Please email ben.doggett@aylesford.kent.sch.uk

Opportunities for access

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Leader, Mr Doggett, to identify the most suitable opportunity for you.

	Terms 1&2	Terms 3&4	Terms 5&6
Year 8		Workplace insights assembly with local apprenticeship provider	Work experience days/Enterprise Days STEM Presentation
Year 9		GCSE Options event Workplace insights assembly with local apprenticeship provider	Work experience days/Enterprise Days STEM Presentation
Year 10		Workplace insights assembly with local apprenticeship provider	Work experience week
Year 11	Meeting with careers adviser Post 16 applications Post 16 options assemblies with Sixth Form, colleges and apprenticeships assembly	Post 16 interviews Workplace insights assembly with local apprenticeship provider	
Year 12			Meeting with careers adviser Work experience week Higher Education fair for a variety of HE providers
Year 13	Post 18 assembly with Higher and Degree apprenticeships University application support sessions	Meeting with careers adviser	

Premises and facilities

The school will make the main hall, classrooms or the conference room available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk